Permit #F00158216
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00158216 **Type of Permit:** FILMING **Release Date:** 11/08/2019

Production Company	UNIVERSITY OF SOUTHERN CALIFORNIA
Insured Company Name	UNIVERSITY OF SOUTHERN CALIFORNIA
Contact Phone No. 1	213-740-2895
Contact Phone No. 2	
Fax	213-740-7308
Address	851 DOWNEY WAY, HSH 300 LOS ANGELES, California 90089
Production Title	MEMOIRS
Type of Production	Student

Producer	Whitney Anderson
Director	Karan Shah
1st AD	N/A N/A
Production Manager	N/A N/A
FilmL.A. Coordinator	Angel Miranda
Location Manager	Whitney Anderson
Primary Phone	Mobile - 843-504-9845
Secondary Phone	
Location Assistant	N/A N/A
Primary Phone	Mobile - N/A
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
Total Permit Fee	$26.00
Number of Locations	1

NOT A PERMIT

Permit #F00158216

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number F00158216
Production Company UNIVERSITY OF SOUTHERN CALIFOR...
Insured Company UNIVERSITY OF SOUTHERN CALIFOR...
Production Title MEMOIRS

Location Manager Whitney Anderson
Primary Phone Mobile - 843-504-9845
Secondary Phone

Location Address 1627 N Laurel Ave, Los Angeles, CA, 90046
Location Type Apartment Building
Film Dates 11/10/2019 - 11/10/2019 08:00 - 20:00 1 day
Open or Closed to the Public Open
Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must maintain local/emergency access
No cast or crew parking on area streets
Please see attached document USC-MEMOIRS--STUDENT LETTER.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	5

Personnel on Location

Type	Quantity
Cast	2
Crew	5
Spot Check	1

Filming Activities Handheld equipment; Interior dialogue and establishing shots; Camera, equipment and film activities on private property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** B4

Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman

Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Coordinator Note ABSOLUTELY NO CABLING OR STORING EQUIPMENT IN HALLWAYS, STAIRWAYS, DOORWAYS, EMERGENCY EXITS, ELEVATORS AND/OR ELEVATOR EXITS AND COMMON AREAS.

Coordinator Note ABSOLUTELY NO BLOCKING OR COMPROMISING HALLWAYS, STAIRWAYS, DOORWAYS, EMERGENCY EXITS, ELEVATORS AND/OR ELEVATOR EXITS AND COMMON AREAS.

Coordinator Note IT IS THE FILMMAKER'S SOLE RESPONSIBILITY TO OBTAIN PERMISSION FROM THE PROPERTY OWNER/MANAGER FOR PROPERTY USAGE.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

NO PERMIT

Permit #F00158216

USC School of Cinematic Arts

STUDENT PRODUCTION OFFICE
Telephone: 213.740.2895
Fax: 213.740.7308
Email: spo@cinema.usc.edu

STUDENT CERTIFICATION

Falsifying information or using an invalid production number is a violation of the student conduct code. Production numbers may only be used for the class for which they are assigned.

Date: 10/22/19 (Expires after 30 Days)

This is to certify that Whitney Anderson (NAME OF STUDENT) is enrolled in 591A (CLASS NO.)

for the FALL (FALL/SPRING/SUMMER), 2019 (YEAR) semester and is engaged in the production of an authorized student project, USC Production Number: 193-541-5277 (PRODUCTION NO. [xxx-xxx-xxxx])

entitled Memoirs (TITLE OF THE PRODUCTION)

The number of cast and crew members: 1 – 3 / (4 – 10) / 10+ . (PLEASE CIRCLE ONE)

The following individuals are members of the crew who are authorized to use this form:

NAME	POSITION	PHONE NUMBER
Whitney Anderson	Producer	843-504-9845
Karan Shah	Director	408-464-5221

Student productions undertaken by SCA students are for instructional purposes only and are not intended for any commercial use. **USC retains the copyright to the above stated student produced project.**

Student Signature: [signature] Date: 10/22/19

---------- **SPO STAFF USE ONLY** ----------

USC ID Number: 1339886868 Number of CREW members certified: 2

Sincerely,

USC SCHOOL OF CINEMATIC ARTS
STUDENT PRODUCTION OFFICE

Revised 07/18/14

NOT A PERMIT